## **Skills**

* Customer service oriented, friendly, problem solving, management and self-motivated.
* Construction knowledge, tool expertise, customer relations, team builder.

# Personality Benefits

Extra hard working, team player as well as able to handle things individually, loyal, self-motivated, problem solver, love a good challenge. Always looking to learn something new and increase my knowledge.

# **Experience**

## **Contractor Sales** BMC Select/Jolley Building Supply 2004-2010

* Designed floor joist systems using TJ-Xpert/TJ-Beam and BC Framer/BC Calc software.
* Generated estimates from material lists taken from all types of construction documents, collateral verification.
* Revived building material sales market in Salmon, Idaho.
* Specialized in servicing Homeowner Contractors.
* Praised for impeccable paper work, being consistently accurate and complete.

**General Contractor** Buffalo River Home Improvement 1996-04

* Performed both Residential and Commercial building and remodeling.
* Learned and implemented appropriate industry standards.
* Gained excellent experience of working with handheld devices.
* Learned how to manage employees, work with them and inspire a team effort.
* Learned how to manage a business and moderate between all responsibilities.

## **Production Coordinator** Crown Label 1985-1995

* Manufacturer of pressure sensitive labels.
* Performed respective responsibilities as a Re-winder, Pressman and Pre-Press Manager.
* Ran, maintained, serviced and repaired press equipment to ensure correct production of prints.
* Procurement of all associated supplies, materials and services to meet production schedule.

# **Education/Training**

## **Technical Training**

Trained and certified in TJ-Xpert/TJ-Beam floor joist design software technician

Trained and certified in BC Framer/BC Calc floor joist design software technician

## **Idaho Falls High School** 1973

Awarded a High School Diploma